Afera
The European Adhesive Tape Association

www.afera.com

CONSOLIDATED TEXT

Statutes

The European Adhesive Tape Association (Afera)

As amended by the partial amendment of the Statutes
of 15 September 2026

Courtesy translation from the Dutch into English (U.K.)

In the event of interpretation, the Dutch version prevails (Article 18.2).

Ref. EK/2026.001740.01

Statutes

EK/2026.001740.01

CONSOLIDATED TEXT of the Statutes of the Association with full legal capacity: The European Adhesive Tape Association, having its registered office in The Hague, with its address at 2201 BB Noordwijk, Kapteynstraat 1, Suite 220, registered with the Trade Register of the Chamber of Commerce under number 27181085, as they read following the partial amendment of the Statutes, recorded in a deed executed on 15 September 2026 before the deputy notary of Mr P.M. Eversdijk, notary practising in The Hague.

Article 1 | General

1. The name of the Association is "The European Adhesive Tape Association", abbreviated to "Afera" (hereinafter referred to as "the Association").
2. The Association has its registered office in The Hague with effect from 1 July 1999 (1-7-1999).
3. The Association continues the activities of the association formerly named AFERA (Association des Fabricants Européens de Rubans Auto-adhésifs), established on 6 November 1958 (6-11-1958) in Paris and active until and including 30 June 1999 (30-6-1999).
4. The financial year shall be the same as the calendar year (see Article 15).

Article 2 | Objective

The objectives of the Association are to offer the greatest possible added value to its Member Companies and to act as the voice of the European self-adhesive tape industry. Afera wishes to ensure that designers, engineers and manufacturers worldwide, in every conceivable sector, are aware that self-adhesive tape is one of the most effective, innovative, economical and sustainable bonding and fixing solutions.

Article 3 | Means

The Association seeks to achieve these objectives by:

a) promoting the growth of the market for self-adhesive tape solutions by focusing on:
   i. today's engineers and designers, by means of strategically placed online content on the application possibilities of tape;
   ii. tomorrow's professional users, by encouraging the inclusion of tape technologies in the curricula of technical fields of study in Europe;

b) providing a structured, flexible collaboration platform for the benefit of its Members, by:
   i. organising networking and learning opportunities in the form of meetings and events;
   ii. collecting and sharing market information and technical information;
   iii. actively monitoring and participating in processes in the field of regulation and standards development;
   iv. establishing globally recognised test methods.

Article 4 | Categories of Members

1. The Association is composed of the following categories of Members:
   a) Tape Manufacturer Members: manufacturers of self-adhesive tape with coating facilities within Europe and their European subsidiaries without coating facilities. The Steering Committee reserves the right to nominate and assess candidates for admission as Tape Manufacturer Members on an individual basis where this is considered to be in the interest of the Association;
   b) Supplier Members: suppliers to the self-adhesive tape industry (including manufacturers of machinery, packaging materials and raw materials for self-adhesive products) whose co-operation may further the realisation of the objectives of the Association;
   c) Converter Members: converters (exclusively specialist, non-graphic die-cutters) and other organisations whose co-operation may further the realisation of the objectives of the Association;
   d) Affiliated Members: organisations such as European national tape associations or groupings, research institutes and universities engaged in adhesive technology;
   e) Honorary Members: persons who are appointed as such on account of their exceptional service to the Association. Appointment is made for a fixed period.
2. All new Members must be approved in writing by the Steering Committee and introduced to the Members at the next General Assembly (see Article 5.3).
3. All Members have the right to attend the General Assembly. Only Members in categories a, b and c have voting rights. Members in all categories are eligible for membership of the Steering Committee (see Article 8).

Article 5 | Admission

1. Applications for admission must be addressed in writing to the Secretariat. For the purposes of these Statutes, “in writing” also includes communication by digital means.
2. The Secretariat shall inform the members of the Steering Committee of each application for admission.
3. If the Secretariat has received no written objections within thirty (30) days of informing the members of the Steering Committee, an application for admission shall be deemed to have been accepted. The applicant shall then receive written confirmation, stating the date on which the admission takes effect.
4. If one or more members of the Steering Committee raise an objection within thirty (30) days, the Secretariat shall place the matter on the agenda of the next General Assembly. If the General Assembly (where appropriate after obtaining independent legal advice) considers the objections justified by an absolute majority of votes, the Secretariat shall inform the applicant in writing that the application has not been accepted by the General Assembly, stating the reasons, where known.
5. If the Steering Committee (where appropriate after obtaining independent legal advice) refuses admission, the applicant shall receive written notice of the possibility of lodging an appeal with the General Assembly within thirty (30) days of receipt of this notice, whereupon the Secretariat shall place the matter on the agenda of the next General Assembly.

Article 6 | Termination of Membership

1. A Member may terminate its Membership at any time by registered letter to the Secretariat.
2. In that case, Membership ends three months after receipt of that letter by the Secretariat. However, the Membership Fee remains payable for the whole of the year in which the Membership ends.

Article 7 | Termination and Expulsion

1. The Steering Committee may decide to terminate the Membership of a Member or to reclassify the Member if the Member's activities have changed since the request for admission was submitted.
2. The Steering Committee may expel a Member if the full subscription for that year remains unpaid two months after a second written reminder for payment.
3. A Member may also be expelled in any other case of breach of these Statutes or for harming the objectives of the Association. The decision to expel is taken following a proposal to that effect by the Steering Committee. Such a proposal requires confirmation by a two-thirds (2/3) majority of the votes of the General Assembly.

Article 8 | Steering Committee

1. The Association is governed by a Steering Committee, which is composed as follows:
   - a) representatives of the categories of Members and Committee Chairpersons, the number of whom shall be determined by the sitting Steering Committee:
     - i. Tape Manufacturer Members: manufacturers of self-adhesive tape with coating facilities within Europe (and, in some cases, only subsidiaries without coating facilities within Europe, if the Steering Committee considers this desirable);
     - ii. Supplier Members: suppliers of machinery, packaging materials and raw materials for self-adhesive products;
     - iii. Converter Members: specialist, non-graphic die-cutters;
     - iv. Committee Chairpersons: the Chairpersons of the Technical Committee and the Marketing Committee. These representatives cannot hold the office of President or Vice-President for as long as they are Committee Chairpersons.
   - b) The representatives of the categories of Members and the Committee Chairpersons are nominated by Members, approved by the sitting Steering Committee and elected by the General Assembly by an absolute majority of votes. Each representative shall hold office for a period of three years and for a maximum of three consecutive terms. The Steering Committee may decide to waive these limitations if this is considered to be in the interest of the Association. The composition of the Steering Committee shall be reviewed by the Steering Committee from time to time and amended where necessary.
   - c) The Chairpersons of the most important Sub-Committees may be appointed by co-option to sit on the Steering Committee. The Chairpersons of these Committees have voting rights, not as representatives of their company, but as representatives of their Committee.

d) No more than two members of the same group of companies may sit on the Steering Committee if one of them is a Committee Chairperson and both are delegates of tape manufacturers. The Steering Committee may decide to waive this restriction if this is considered to be in the interest of the Association.

2. The tasks of the Steering Committee include, among other things:

   a) representing the Members of Afera;

   b) formulating the vision, mission, objectives and strategies of the Association, which must be in the interest of the self-adhesive tape value chain;

   c) co-operating with the Technical and Marketing Committees in directing the work programme and the realisation of the objective of Afera;

   d) establishing a rotation schedule for determining the location of the Annual Conference;

   e) managing the finances of the Association;

   f) attending two regular Meetings of the Steering Committee per year.

3. From among the representatives of Member categories a to c on the Steering Committee, the Steering Committee shall appoint a President and Vice-President and shall draw up a rota of retirement providing for terms of office of three years. The President may be re-elected twice. Thereafter, the retiring President shall not be eligible for re-election as President or Vice-President for a period of at least three years. The Steering Committee may decide to waive this restriction if this is considered to be in the interest of the Association.

4. The Steering Committee is assisted by a Secretary General, who may also fulfil the role of Treasurer. The Secretary General acts on the instructions of the Steering Committee.

5. The Steering Committee may meet at the request of the President or at the request of two members of the Steering Committee.

6. Each member of the Steering Committee has the right to cast one vote. Decisions of the Steering Committee are taken by an absolute majority of votes. In the event of a tie, the President has the casting vote. Decisions of the Steering Committee are valid only if a quorum of at least half of the members of the Steering Committee, including the President, is present, either physically or digitally.

   A member of the Steering Committee shall not take part in the deliberations and decision-making if he or she has a direct or indirect personal interest that conflicts with the interest of the Association. If, as a result, no Steering Committee decision can be taken, the decision shall be taken by the General Assembly.

7. Members of the Steering Committee may be suspended or dismissed by the General Assembly by a two-thirds (2/3) majority of votes.

8. Membership of the Steering Committee is not financially remunerated.

9. In the event of the absence or incapacity of all members of the Steering Committee, the governance of the Association shall temporarily rest with one or more persons to be designated by the Members with voting rights. For acts of governance performed during this period, the persons so designated shall be treated as equivalent to members of the Steering Committee.

Article 9 | Power of Representation

1. The Steering Committee represents the Association.

2. The President and Vice-President together may also represent the Association and perform all legal acts.
3. The Secretary General, together with two members of the Steering Committee, is authorised to sign documents on behalf of the Association relating to the structure, management and governance of the Association, insofar as this is done in accordance with the instructions of the Steering Committee recorded in the Minutes.

Article 10 | Committees

1. The Steering Committee may establish one or more Committees.
2. Membership of a Committee is open to all Members.
3. A Committee elects its own Chairperson for a period of three (3) years. The Chairperson may be re-elected once. Each Committee has its own Meeting schedule.
4. The Committee Chairperson is, by virtue of that office and for the duration of his or her term as Chairperson, also a member of the Steering Committee. He or she cannot hold the office of President or Vice-President for as long as he or she is a Committee Chairperson.
5. Minutes shall be kept of all activities, Meetings and decisions of a Committee. Information on the activities of a Committee shall be provided to all members of the Steering Committee.
6. Committee Meetings are attended only by Committee Members and persons invited by the Committee Chairperson. If invitees are not Members of the Association, the permission of the Steering Committee is required.
7. The Committee Chairperson may designate Working Groups, which report to the Committee.

Article 11 | Information on the Activities within the Committees of Afera

Every Member of the Association is entitled to receive the Minutes of the Steering Committee and the Committees on written request. General information on the activities of the Committees is available to Members via the website, social media and the newsletter, as well as through reporting during the General Assembly.

Article 12 | General Assembly

1. The General Assembly takes decisions by an absolute majority of the votes of Member categories a to c present or represented at the meeting.
2. A Member with voting rights may be represented at the General Assembly by a statutory director or by a person authorised in writing by the management.
3. The General Assembly is chaired by the President of the Steering Committee or, in his or her absence, by the Vice-President or, if he or she is also absent, by another member of the Steering Committee designated by the Steering Committee.
4. The agenda for the General Assembly is drawn up by the Steering Committee and the Secretary General. Only proposals approved by the Steering Committee and the Secretary General may be tabled at the meeting, unless the General Assembly unanimously decides at the meeting to add an item to the agenda. Prior to the General Assembly, Members may contact the Steering Committee or the Secretary General to

propose topics for the agenda. The Steering Committee may then decide to put these subjects on the agenda of the General Assembly.

5. Every Member has the right to submit proposals for consideration by the General Assembly. Such proposals are, as a rule, made in writing to the Secretariat at least twenty-one (21) days before the meeting.
6. The General Assembly shall discuss the Steering Committee's report on its activities during the past year and, if found satisfactory, shall approve the policy pursued.
7. The first General Assembly in a year discusses the annual financial report and approves the budget for the following year.
8. The General Assembly meets at least once a year. Members are invited to the General Assembly by written notice. At least fourteen (14) days must elapse between the day on which the notice is sent and the day on which the meeting is held. The notice includes the agenda for the meeting.
9. Voting is by show of hands, except for votes on persons, which are by secret ballot. If, in the case of a vote on a person, an absolute majority is not obtained in the first ballot, a second ballot shall be held to choose between the two persons who obtained the most votes. If votes are tied on any other subject, the proposal is deemed to have been rejected. If votes are tied with regard to persons, the vote of the President is decisive.
10. Abstentions and blank votes are not counted as votes cast.
11. Every Member with voting rights may be represented at the meeting by proxy, by means of a written proxy granted to a voting Member who is present.

Article 13 | Regulations

The General Assembly may adopt one or more sets of regulations for Committees or with regard to other subjects.

Article 14 | Secretariat

1. The Secretariat is based in The Hague.
2. The Secretariat may be relocated to another place and another country by a decision of the General Assembly by a three-quarters (3/4) majority of the votes.
3. The operational function of Treasurer may be performed by the Secretariat.
4. The Secretariat is contracted on terms approved by the President and Vice-President of the Association.
5. The Secretary General may be authorised by the President and the Vice-President to perform legally valid acts in the name of the Association.
6. The Secretariat may be remunerated. This remuneration is determined by the Steering Committee.

Article 15 | Funds

1. The funds of the Association are:
    a. Membership Fees;
    b. per capita contributions;

c. special emoluments;

d. interest;

e. loans;

f. incidental income.

2. Every Member of the Association must pay a Membership Fee annually. The basis and the rates for this are determined from time to time by the General Assembly on the proposal of the Steering Committee. Per capita contributions are proposed by the Steering Committee and approved by a three-quarters (3/4) majority of the votes of the General Assembly.

   The funds are collected by the Treasurer.

3. The Treasurer keeps the books of the Association faithfully and accurately. The Treasurer is directly accountable to the Steering Committee.

4. The funds of the Association are managed by the Treasurer in accounts at recognised financial institutions with the written approval of the Steering Committee.

5. The Steering Committee shall have the books audited annually by an accountant to be appointed by the Steering Committee, in a manner to be agreed.

Article 16 | Amendment of the Statutes

1. On the proposal of the Steering Committee, a General Assembly may be convened to take a decision on an amendment of these Statutes. For such a General Assembly a notice period of at least twenty (20) days is required.

2. The quorum for such a meeting is two-thirds (2/3) of the Members with voting rights. A decision requires a three-quarters (3/4) majority.

   If the quorum is not present at this General Assembly, the proposal shall be sent by post to all Members with voting rights for approval or rejection within thirty (30) days thereafter. The decision is then taken by a simple majority of registered votes. Replies of “no opinion” shall not be taken into account in calculating the required majority.

   An amendment of the Statutes takes effect only once a notarial deed has been drawn up thereof. Every member of the Steering Committee is authorised to sign that deed, and the Steering Committee may also designate others to do so.

Article 17 | Merger, Dissolution and Liquidation

1. A decision to merge or to dissolve the Association may be taken only by the General Assembly in accordance with the provisions of Article 16.

2. If it is decided to dissolve the Association, the General Assembly shall decide on the application of the surplus or deficit of the Association after the dissolution and shall appoint liquidators to wind up the financial affairs of the Association.

Article 18 | Applicable Law, Interpretation and Transitional Provision

1. The Association is governed by Dutch law.

2. The language used by the Association is English, provided that, in the event of explanation and interpretation of these Statutes, the Dutch version is decisive.
3. Unless the context requires a different interpretation in these articles:
   (a) words indicating the singular also include the plural; and
   (b) words indicating the masculine also include the feminine and vice versa.
4. "Year" means calendar year.

Article 19 | Final Provision

In all cases not provided for by these Statutes or by law, the Steering Committee shall decide.

* * *